

This course addresses the following Vocational Learning Outcomes, Essential Employability Skills and General Education Requirements in the approved program standard (2008) for Occupational Therapist Assistant and Physiotherapist Assistant program of instruction leading to an Ontario College Diploma delivered by the Ontario Colleges of Applied Arts and Technology. (MTCU code 51502)

Vocational Learning Outcomes

Check All That Apply	The graduate has reliably demonstrated the ability to:
X	communicate appropriately and effectively, through verbal, nonverbal, written and electronic means, with clients, their families and significant others, occupational therapists, physiotherapists, other health care providers and others within the role of the therapist assistant
X	participate in the effective functioning of interprofessional health care teams within the role of the therapist assistant.
X	establish, develop, maintain, and bring closure to client-centred, therapeutic relationships within the role of the therapist assistant.
X	ensure personal safety and contribute to the safety of others within the role of the therapist assistant.
X	practice competently in a legal, ethical, and professional manner within the role of the therapist assistant.
X	document and complete client records in a thorough, objective, accurate, and nonjudgmental manner within the role of the therapist assistant.
X	develop and implement strategies to maintain, improve, and promote professional competence within the role of the therapist assistant.
X	perform effectively within the roles and responsibilities of the therapist assistant through the application of relevant knowledge of health sciences, psychosociological sciences, and health conditions.
X	perform functions common to both physiotherapy and occupational therapy practices that contribute to the development, implementation and modification of intervention/treatment plans, under the supervision of and in collaboration with the occupational therapist and/or physiotherapist.
X	enable the client's occupational performance* by contributing to the development, implementation, and modification of intervention/treatment plans, under the supervision of and in collaboration with the occupational therapist.
X	enable the client's optimal physical function by contributing to the development, implementation, and modification of intervention/treatment plans, under the supervision of and in collaboration with the physiotherapist.

Essential Employability Skills:

Check All That Apply	The graduate has reliably demonstrated the ability to:
X	communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.
X	respond to written, spoken, or visual messages in a manner that ensures effective communication.
X	execute mathematical operations accurately.
X	apply a systematic approach to solve problems.
X	use a variety of thinking skills to anticipate and solve problems.
X	locate, select, organize, and document information using appropriate technology and information systems.
X	analyze, evaluate, and apply relevant information from a variety of sources.
X	show respect for the diverse opinions, values, belief systems, and contributions of others.
X	interact with others in groups or teams in ways that contribute to effective working relationships and the achievement of goals.
X	manage the use of time and other resources to complete projects.
X	take responsibility for one's own actions, decisions, and consequences.

General Education Requirements are addressed for the objective of Personal Development.

I. COURSE DESCRIPTION:

This course provides the student with their initial fieldwork experience where they practice demonstrating professional behaviours and communication skills required in the workplace. The student will gain experience with various client populations and conditions. Application of skills and concepts is at the discretion of the fieldwork supervisor and dependent on the nature of the fieldwork experience. Through a weekly seminar, the student will a deeper understanding of the role of the OTA/PTA and their present role as a student OTA/PTA.

II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:

Upon successful completion of this course, the student will:

1. **Demonstrate the ability to communicate appropriately and effectively, through verbal, nonverbal, written and electronic means within the role of the OTA/PTA.**

Potential Elements of the Performance:

- Describe observations and interactions with clinical cases using appropriate terminology and communication skills
- Use appropriate communication skills that support therapeutic relationships

2. **Demonstrate knowledge of and apply professional behaviours expected of an OTA/PTA.**

Potential Elements of the Performance:

- Demonstrate professional behaviour throughout the practicum (placement and seminar)
- Develop a professional image in person and in other forms such as social media
- Dress professionally throughout the placement, wearing school uniform and name tag

3. **Demonstrate an understanding of the role of a Student OTA/PTA recognizing their limitations and reporting to the appropriate personnel.**

Potential Elements of the Performance:

- Describe the meaning of professional boundaries as it relates to the role of the OTA/PTA and other health care professionals
- Describe clinical cases observed and the potential role of the OTA/PTA student in each particular situation
- Observe as appropriate and participate when requested and when appropriate, identifying own limitations
- Report to appropriate personnel if performance expectations exceed role and ability of student

4. **Demonstrate an understanding of safety precautions regarding the client and personal safety in the performance of assigned components of service delivery.**

Potential Elements of the Performance:

- Employ health and safety regulations of the clinical facility and is aware of emergency procedures (i.e., isolation precautions, code red)
- Employ proper body mechanics of the client and self at all times
- Recognize unsafe working areas and take initiative to keep working area safe and clean
- Recognize changes in client's status and notifies appropriate medical staff
- Evaluate and respond appropriately to precautions, contraindications and adverse reactions when performing assigned components of service delivery
- Employ safe handling techniques and other safety precautions during positioning and transferring of clients

5. **Demonstrate the application of knowledge of health sciences and health conditions when participating in the OT/PT management of clients.**

Potential Elements of the Performance:

- Recognize significant changes in the health status of clients and report appropriately
- Apply knowledge of physical, psychological-emotional, cognitive-neurological, socio-cultural, and environment dimensions to promote the optimal independent function of clients

6. **Demonstrate respect for clients and other health care providers.**

Potential Elements of the Performance:

- Describe observations and interactions with other care providers during the placement and identify respective encounters
- Use appropriate methods of communication and be respectful of clients and other care providers at all times

7. **Apply and adhere to the concept of confidentiality, related to client's and facility/agency occurrences.**

Potential Elements of the Performance:

- Demonstrate understanding and application of the rule of confidentiality
- Provide examples of the rule of confidentiality in effect during the placement
- Apply the rule of confidentiality when presenting case studies from placement

8. **Demonstrate an understanding of the Health Care System.**

Potential Elements of the Performance:

- Outline and explain the relationship of at least one agency with the Health Care System – type of facility, type of services offered, funding of services offered, current funding or legislative issues related to the agency

9. **Demonstrate accountability at all times.**

Potential Elements of the Performance:

- Be punctual for placements and seminar
- Attend regularly and inform appropriate personnel of any absences
- Take responsibility for making up any lost time due to absences

10. **Demonstrate skills of self-directed learning through observation, questioning and initiative.**

Potential Elements of the Performance:

- Maintain a log book throughout placement that demonstrate self- directed learning (observation, reflection, questioning, showing initiative, researching)

III. TOPICS:

1. Communication Skills
2. Professional Behaviours
3. Role of the OTA/PTA Student
4. Terminology
5. Relationships with other Care Providers
6. Confidentiality
7. Health Care System and relationship with one Agency
8. Self-Directed Learning

IV. REQUIRED RESOURCES/TEXTS/MATERIALS:

To be provided in seminar as required.

V. EVALUATION PROCESS/GRADING SYSTEM:

Students in the OTA/PTA program must successfully complete this course with a Satisfactory grade, for subsequent courses in the OTA/PTA program which this course is a pre-requisite, and also as partial fulfillment of the OTA/PTA diploma.

1. Course Evaluation will be based on Timely and Satisfactory completion of:
 - Portfolio assignments (S/U)
 - Fieldwork Evaluation (S/U)
 - Log Book (S/U)
 - Attendance Record (S/U)
 - Seminar Attendance (S/U)
 - Learning Activities and/or Group Presentations (S/U)

Evaluation will be based on successful completion of ALL placement hours as assigned and submission of relevant documents by the due dates. In the event a placement is terminated early by the preceptor due to student performance issues an Unsatisfactory grade in the course will be assigned.

2. All tests/exams are the property of Sault College.
3. Students missing any of the tests or exams (written or practical), must notify the professor BEFORE the test or exam. The professor reserves the right to request documents to support the student's request and to determine whether the student is eligible to write the test or exam at another time. Those STUDENTS WHO DO NOT NOTIFY the professor of their absence prior to the test or exam will receive a zero for that test or exam.
4. Supplemental Exams/Assignments are generally not provided in the OTA/PTA program. In the event of a failing grade in the course, however, there may be exceptional circumstances where a supplemental exam/assignment may be considered. In all circumstances, this decision remains at the discretion of the professor and/or coordinator.
5. For assignments to be handed in, the policies of the program will be followed. For assignments not handed in by the due date, the mark received will be zero. Extensions will be granted if requested in writing at least 24 hours before the due date. There will be a deduction of one percent per day for every school day late with the permission of an extension. For example if a written extension was requested, and an extension for 5 school days (1 week) was granted, 5 percentage points will be deducted from the final grade.

The following semester grades will be assigned to students:

<u>Grade</u>	<u>Definition</u>	<u>Grade Point Equivalent</u>
CR (Credit)	Credit for diploma requirements has been awarded.	
S	Satisfactory achievement in field /clinical placement or non-graded subject area.	
U	Unsatisfactory achievement in field/clinical placement or non-graded subject area.	
X	A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements for a course.	
NR	Grade not reported to Registrar's office.	
W	Student has withdrawn from the course without academic penalty.	

If a faculty member determines that a student is at risk of not being academically successful, the faculty member may confidentially provide that student's name to Student Services in an effort to help with the student's success. Students wishing to restrict the sharing of such information should make their wishes known to the coordinator or faculty member.

VI. SPECIAL NOTES:Attendance:

Sault College is committed to student success. There is a direct correlation between academic performance and class attendance; therefore, for the benefit of all its constituents, all students are encouraged to attend all of their scheduled learning and evaluation sessions. This implies arriving on time and remaining for the duration of the scheduled session. *It is the departmental policy that once the classroom door has been closed, the learning process has begun. Late arrivers will not be guaranteed admission to the room.*

Substitute course: information is available in the Registrar's office.

VII. COURSE OUTLINE ADDENDUM:

The provisions contained in the addendum located on the portal and LMS form part of this course outline.